To the Research Council of Norway

*[Place and date]*

**Regarding my role as centre director for the proposed Centre of Excellence *[name of center]***

This letter is to confirm that if the grant application is successful, I will accept a *[x]* % (*minimum 80 %*) position at *[name of host institution for the centre]* for a period of x years between 20xx and 20xx.

In this period, I will dedicate *[x]* % *(minimum 80 %)* of my working time to the scientific leadership and daily management of the centre. I will be physically present at *[name of host institution for the centre]* for a major part of my time.

Yours sincerely,

*[Name*

*Current address/affiliation*

*Phone number*

*Email address]*

*NB: Do not add any extra information to this letter*