

## Information for referees

### Attachments for referees and panel members

Find links, documents and forms that are useful for referees and panel members.

### Impartiality in administrative proceedings

Read: [Impartiality in administrative proceedings](#)

### Personnel and travel claim form in Unit4 Travel and Expenses

Once we have registered you in our system, you will receive an email with a link to log in to fill in your personal information. After you have filled out your personal information you can receive remuneration and claim your travel expenses.

See also our user manuals:

- [How to register your personal information \(pdf\)](#)
- [How to submit travel expenses \(pdf\)](#)

### Tax on income

When you do work in Norway and receive remuneration, you must pay tax to Norway on the income. You will find more information in the document below:

- [Guidelines - Information from the Norwegian Tax Authorities \(pdf\)](#)

### Guidelines

Download guides

- [Guidelines for referees and panel members who assess applications for the Research Council of Norway \(pdf\)](#)
  - The use of chatbots, such as Chat GPT, in the assessment process is prohibited. (We will update the guidelines shortly.)
- [How to complete the web assessment form \(pdf\)](#)
- [How to access summaries of all referee assessments prior to the panel meeting \(pdf\)](#)

---

Published 3 Feb 2021 | Last updated 13 June 2024

[Download](#)  | [Share](#) 

Messages at time of print 29 April 2025, 17:22 CEST

#### **Important message**

For [the calls for proposals with the application deadline 30 April](#) at 13:00 CET, we manage our hotline +47 22 03 72 00 Monday 28 April and Tuesday 29 April at CET 08:00–15:45 and Wednesday 30 April at CET 08:00–13:00.